

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY

SAULT STE. MARIE, ON

COURSE OUTLINE

COURSE TITLE: INTRODUCTION TO COMMUNITY SERVICES

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CODE NO.: CCW130

SEMESTER: ONE 90F

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PROGRAM: LAW AND SECURITY ADMINISTRATION

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AUTHOR: BEN BALDASSARRO, CLASS A  
DENNIS STORTINI, CLASS B

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DATE: SEPT.90

PREVIOUS OUTLINE DATED: SEPT.89

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APPROVED:

DEAN

*K. DeGasario*

DATE

*aug 31/90*

INTRODUCTION TO COMMUNITY SERVICES

CCW130

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COURSE NAME

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COURSE CODE

Class A

Instructor: Ben Baldassarro  
Time: Mondays, 10:30 - 12:30  
Start Date: September 10, 1990

Class B

Dennis Stortini  
Fridays, 1:30 - 3:30  
September 7, 1990

Total Credit Hours: 30

**I. COURSE DESCRIPTION**

This course is designed to familiarize the student with the various social services available in the community. Emphasis will be placed on those agencies utilized by Law and Security/Corrections Officers in the course of their duties. The intent is to have the student develop an informed awareness of the community agencies so as to act in the capacity of an effective broker to the services for the problematic clientele group encountered.

**II. COURSE OBJECTIVES**

1. To be thoroughly familiar with local agencies for referrals.
2. Via the utilization of the Sault Ste. Marie Agency Profile, to gain more knowledge in the areas of:
  - a) Addiction
  - b) Family Violence, Sex Offences, Emotional Disturbance
  - c) Mental Health/Counselling
  - d) Literacy/Life Skills/Career and Job Planning
3. To observe the behaviour of individuals who may need referral.
4. To learn to communicate with others in order to assist others effectively.
5. To gain better knowledge in this field about one's self to help others without being judgemental or unfair.
6. To identify the problematic area and to act as a broker to services which could best meet that need.

**III. TEACHING STRATEGIES**

- . Lectures
- . Guest speakers
- . Audio Visual Aids - Films
- . Oral Presentations
- . Research Skills
- . Interviewing Skills

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**IV. ASSIGNMENTS**

**Assignment #1**

5 Marks X 4  
20% of Term

Four articles from a news paper/magazine journals/books about life problems. Each article should be of a different type of problem. For each article, the student will prepare a one-page summary including the name of the author, name of article, publisher and a discussion of the content of the article. The main purpose for the student is to list the possible agencies in Sault Ste. Marie, which can help this individual and why those agencies are the best suited or not.

These will be presented to the class for case studies.

**Suggested Types of Life Problems**

**NOTE:**

The student is not restricted to this list and if there is an area of interest outside of this list the student is encouraged to discuss with the instructor previous to undertaking the investigation.

1. Addiction
2. Family Violence, Sexual Dysfunction, Intrafamilial Conflicts, Chronic Unemployment, Illiteracy, Alienation, Mental Health Dysfunction
3. Career & Job Planning
4. Housing
5. Crime

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**Assignment #2**

Seminar = 20% of term

Working individually or in pairs, students will research one service, agency or occupation defined as "human services". This research will include a brief interview and visit to a professional in the work setting or observing in a placement setting. Students may visit and interview in pairs but each student prepares an individual report. In class we will choose our titles using the list at the end of this outline.

Each person will submit a three-page paper describing their findings. Class members will present the findings to the class briefly. Due date is on schedule.

1. Name of agency and name of the person interviewed.
2. Sources of funding. (Name the specific Ministry of Government) Why are they spending money on whom?
3. Ministry and legislation to which the agency is accountable.
4. Services that are provided.
5. What professional para-professionals and/or non-professional are hired by this agency? What is their educational background?
6. How can you refer this agency to the individual in need of referral? (Are there other linking agencies?)
7. Ask to see the facilities. Observations.
8. What relationship is there with a Correction Officer and the Agency?

## V. EVALUATIONS

Assignment #1	20%	ongoing
Assignment #2	20%	ongoing - see Calendar
Random Testing on Presentations	10%	
Test #1	20%	October 11, 1990
Test #2	25%	December 13, 1990
Attendance/Participation	5%	
(You are allowed to miss two sessions without penalty. One mark per session missed to the maximum of five will be deducted after your sessions absent.)		

## VI. GRADING

A+	=	90-100%
A	=	80-89%
B	=	70-79%
C	=	60-69%
R	=	below 60% (Repeat)

\*\*\*Test dates are tentative and may be changed depending on our progress through the course content. See note on re-writes.

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**VII. REQUIRED STUDENT RESOURCES**

1. Sault Ste. Marie Agency Profiles, Descriptions of 77 Human Services Programs
2. A little "black note book" - with notes on previous presentations, Random Test
3. Bring in brochures for Resource Box

**VIII. IMPORTANT FACTS**

1. Buddy system - get the name of another student and contact number to correspond to any changes/hand outs, etc.
2. Ben Baldassarro                      Dennis Stortini  
 123 March Street, 3rd Fl.          Northern Treatment Centre  
 946-7408                                  949-0995, Ext. 217
3. Sickness/Unexpected events  
 Call me and explain especially for Assignment, Exams and Rewrites.
5. Calendar - mark in important dates
  - exams
  - assignments

Dates are tentative. Please keep in touch with any changes

I am looking forward to working with you all. We have an interesting course and with the input of all of our research and sharing, we can have a wonderful term.